



**First Annual General Meeting Minutes**

April 24, 2007

3 pm Parr Place, Prince Albert, SK

**In Attendance:** Deb Weedon, Michael McLaughlan, Jeff Vlasman, Bob Wynes, Ron Berezowsky Darryl Sande, Floyd Wilson, Gord Frey, Shane Vermette, Howard DeLong, Vince Biamonte, Pat Mackasey, Larry Stanley, Doug Walker, Geoff Clark, Dave Harman, Mark Doyle, Kevin Gillis, Roger Nездoly, Al Balisky, Keith Groot, John Pineau, John Doucette, John Thompson, Amber Dereshkevich, Robert Fincati, Paul Maczek, Michael Newman, Deb Desrosiers, Roger Bonneau, Lorne Renouf, Kim Clark, Gus MacAuley, Diane Roddy, Keith Chaytor, Rod Pshebnicki, Phil Loseth, Mark Johnston, Spiros Papastergiou, Wilf Goerwell, John Daisley, Peter Sigurdson, Miodrag Tkalec, Earl Bourlon, Darren Thomas, Joe Chernysk, Bruce Walter, Allan Adam, Darren Thomas Xianhua Kong, Roman Orynik

Mike McLaughlin welcomed everyone to the First Annual meeting of the association of Saskatchewan forestry Professionals. A special welcome was extended to John Pineau from the CIF and two out of province members Doug Walker and Geoff Clark.

1.	Moved by Mark Johnston and seconded by Roger Bonneau acceptance of the agenda. Motion carried
2.	Moved by Mike Newman seconded by Darryl Sande to accept the minutes of the special meeting of Sept. 7, 2006. Motion carried
3.	<b>Reports</b>
	<b>Presidents Report</b> Michael presented an overview of his report to the members Moved by Dave Harman and seconded by John Doucette acceptance of the presidents report. Motion carried
	<b>Admissions Committee</b> John Daisley presented the report of the admissions committee. John thanked those members of the committee for their work over the past year. Moved by John Daisley and seconded by John Thompson acceptance of the admissions committee report.

	<p>Deb Weedon asked for clarification of admittance to the status of RPF without a BScF. John responded that an individual could be accepted based on education and experience.</p> <p>John Thompson asked if the committee had rejected anyone. John responded that we had not rejected anyone but had granted RPFT instead of RPF.</p> <p>Geoff Clark asked if an RPFT could become an RPF. John responded yes with experience.</p> <p>Amber asked if the universities were aware that we had admitted individuals as RPF without a degree. Michael responded no, and the university is only concerned with graduating individuals with an education that meets the educational requirements.</p> <p>Motion carried</p>
	<p><b>Registrars Report</b></p> <p>Roman Orynik presented the Registrars report.</p> <p>Roman Orynik moved acceptance of his report seconded by John Thompson.</p> <p>Doug Walker asked about moving between Associations and testing. Roman responded with an overview of the mutual recognition agreement and that during the grand parenting phase members from other associations would be granted membership without having to write any exams.</p> <p>Motion carried.</p>
	<p><b>Financial Report</b></p> <p>John Doucette presented the financial report for the association ending Dec. 31, 2006.</p> <p>Moved by John Doucette and seconded by Al Balisky acceptance of the report.</p> <p>Darryl Sande asked if we had enough money to complete the year. John responded yes he felt we do.</p> <p>Deb Weedon asked for clarification that the Donation from CIF was a loan not a donation. Review of the CIF minutes indicated that the motion at the CIF meeting that it was a donation.</p> <p>John Thompson requested an explanation of unearned membership. Roman stated that it was memberships that had been paid in December for the 2007 and needs to be recorded as a liability.</p> <p>Motion carried.</p> <p>Moved by John Doucette and seconded by Lorne Renouf that the financial stated be accepted without a financial review as required by the bylaws.</p> <p>The cost for the financial review is the reason behind requesting this of the membership. Doug Walker commented that he felt that the donation if a loan should be considered a liability. Clarified that it is donation from CIF.</p> <p>Motion Carried.</p>

4.	<p><b>Bylaw Amendments</b></p> <p>Jeff presented the bylaws amendments as sent by email.  A discussion of the rationale was provided and some minor changes (spelling and wording for greater clarification) were noted during the discussion  Jeff Vlasman moved and seconded by John Thompson approved of the bylaw amendments with the changes discussion. (see attached document for amendments)</p> <p>Motion Carried.</p>
5.	<p><b>Code of Ethics (one page version)</b></p> <p>Kim provided a one page condensed version of the code of ethics</p> <p>Moved by Mark Johnston and seconded by Ron Berezowsky to accept the condensed version of the code of ethics.</p> <p>John Doucette moved an amendment suggesting that a change to include Economic realities in the first line be added. Seconded by Daryl Sande.  Amendment defeated.</p> <p>Moved an amendment by Mark Johnston and Seconded by John Thompson that 1(i) in the code of ethics be summarized be the first line of the condensed version.</p> <p>Carried.</p> <p>Moved by Keith Chaytor and seconded by Shane Vermette that the short form be included summary</p> <p>Carried.</p> <p>Moved by John Thompson and seconded by Al Balisky to postpone to the next duly appointed meeting, special meeting of the association or next AGM</p> <p>This is an important item and needs time to discuss and input from others.  Member suggestions to council and the ethic committee should be provided for.</p> <p>Moved an amendment to the motions by John Thompson and seconded by Daryl Sande that council be directed to complete this with input from the members by June 30.  This would provide for a greater membership input. Kim agreed and suggested that the input be provided by June 30.  Amendment carried.</p> <p>Motion carried as amended.</p>

<p>6.</p>	<p><b>Continuing Education</b></p> <p>Michael presented through PowerPoint an explanation of the draft continuing education program. Michael clarified that this was being presented with no motion to adopt at this time.</p> <p>Discussion:</p> <p>Howard questioned about the reading of the publications and the restrictions Deb Weedon clarified that we will not be voting on this today, we need to discuss with all members, need for more discussion, concern over sign-off and auditing and how does this compare with other provinces, and all are different and have different programs</p> <p>Howard provide a brief description of BC programs in continuing competency Keith indicted that this proposal was more than what a dentist is required, concern expressed over the time required in tracking and auditing, it is too high and cannot attain the requirements we might look like dummies, need for a number that is realistic and not set ourselves up for failure.</p> <p>Howard stated he felt that most were meeting these criteria in both government and industry, consultants might have some difficulty with meeting these, and we should take a lot of other provinces</p> <p>Amber ask where these came from, CIF.</p> <p>John Daisley stated that he had gone through this and stated that he would qualify to meet these standards but he has had some opportunities that others might not, much harder when living in HB, ML etc., if unattainable we might end up with member for a short period of time only, keep mind it needs to be realistic</p> <p>Council and continuing education committee to continue working this with input from others.</p>
<p>7.</p>	<p><b>Nominations for Vice President</b></p> <p>John Daisley nominated by John Doucette  Mark Johnston nominated by Al Ballardry – Mark declined nomination</p> <p><b>Nominations for Council</b></p> <p>Wilf Goerwell nominated by Jeff Vlasman  Robert Fincati nominated by Pat Mackasey  Dave Harman nominated by John Doucette  Al Balisky nominated by Shane Vermette</p> <p>Moved that nominations cease by John Thompson and seconded by Daryl Sande.  Carried</p> <p>Michael declared John Daisley the new VP by acclamation</p>

	Michael declared the above members of council by acclamation.
8.	Jeff Vlasman as incoming President gave a short address indicating that he was interested in hearing from the membership. That the next year will be the second year for the grand parenting provision and expects it to be a busy one. He has a desire to get more technologists involved in the association.
9.	Meeting adjourned at 5:30 pm.

## **Suggested Association Bylaws Changes – Annual General Meeting – April 24, 2007**

### **Bylaw Amendment 1**

That the section headings “*Regulatory Bylaws*” and “*Administrative Bylaws*” be deleted from the Bylaws.

### **Bylaw Amendment 2**

That bylaws 10(e)(iii) and bylaw 11(d)(iii) which state “*Meets any further requirements prescribed by the Associations of Saskatchewan Forestry Professionals.*” be deleted from the Bylaws.

### **Bylaw Amendment 3**

That the word “*registered*” be removed from the following the Bylaws:

Definitions 1(c), 1(d), 1(e), 1(f)

Bylaw 6 so as to read “... *the seal of a professional forester ...*”

Bylaw 6 (a) so as to read “... *number of the professional forester ...*”

Bylaw 10 so as to read “*To be eligible for registration as a professional forester ...*”

Bylaw 11 so as to read “*To be eligible for registration as a professional forest technologist ...*”

Bylaw 12 so as to read “*To be eligible for registration as a professional forester in training ...*”

Bylaw 13 so as to read “*To be eligible for registration as a professional forest technologist in training ...*”

Bylaw 78 so as to read “... *committee chairpersons shall be professional foresters or forest technologists and shall report to council.*”

### **Bylaw Amendment 4**

That Bylaws 14 (a) and 14 (b) of the bylaws be deleted from the bylaws.

### **Bylaw Amendment 5**

That the last sentence of Bylaw 14 be amended to read “*Restricted members do not have the right to vote or to use the titles professional forester, professional forest technologist, professional forester-in-training or professional forest technologist-in-training but shall other rights and obligations as defined in section 18 of these bylaws.*”

### **Bylaws amendment 6**

That in bylaw 91 of the bylaws the wording “... *and shall consist of not less than two members in good standing and one public appointee ...*” be replaced with “... *shall consist of two members and the public appointee ...*”

### **Bylaws Amendment 7**

That bylaw 95 of the bylaws be deleted and replaced with “*The discipline committee shall draft and design any and all procedures required to govern the conduct of disciplinary hearings for complaints against members of the Association pursuant to the subsection 15(2) of the Act.*”

### **Bylaw Amendment 8**

That Bylaw 69 of the bylaws be amended with the addition of the words “*a member of council and appointed by council*” so as to read “*The secretary, a*

*member of council and appointed by council shall be responsible for the day to day ... “*

**Bylaw Amendment 9**

That Bylaw 70 of the bylaws be amended with the addition of the words “*a member of council and appointed by council*” so as to read “*The treasurer, a member of council and appointed by council shall ensure the maintenance ...*”

**Bylaws Amendment 10**

That Bylaw 32 be amended with the addition of the words “*Resolutions or motions regarding dissolution, amendments to the bylaws and changes to the code of ethics shall be approved by a two –thirds majority of the votes of the members.*” Following the words “... simple majority of the votes of members.”

**Bylaw Amendment 11**

That the following be added to the bylaws, and the current section 15 be numbered 15(b)

*“ 15(a) A person who is a member of the Association on the day these bylaws are approved by the Minister shall be considered a professional forester, a professional forest technologist, a forester-in-training or a forest technologist-in-training as the case may be without the requirement of writing the examination required by section 10 to 13 provided that the person otherwise satisfies the education and training requirement required by these sections and provided that person meets the conditions of section 16.”*



Association of Saskatchewan  
FORESTRY PROFESSIONALS

## Code of Ethics

As a member of the **Association of Saskatchewan Forestry Professionals**, I will commit myself to the duties outlined in the Code of Ethics. As a regulated professional, through my responsibilities to the public, to the profession, to the client or employer and to other members I shall:

- S**trive to practice based on ecologically sound principles
- T**ruthfully represent the profession, my employer and myself
- E**nsure my competence through continuous improvement
- W**ith confidence act responsibly and with dignity
- A**dvocate and practice the highest standards of forest stewardship
- R**ecognize and guide others to ensure best possible regulated practice
- D**iligently foster public safety, health and welfare
- S**how professional and personal integrity without compromising the opportunity for present and future generations

Draft – for discussion only

## **ASFP Continuing Forestry Education and Professional Development Program**

***BELIEF - "Continuing Forestry Education is a basis for competent forestry practice. Those successful in growing and developing knowledge will also reflect that knowledge in practice."***

Continuing Forestry Education (CFE) is an activity which is expected of all professionals. It is usually inherent in the professional legislation for self-governing professions and is of increasing importance to all foresters and forest practitioners. Rapid technological change, the social significance of forest resources, increased public awareness, higher environmental standards, greater professional demands and the ever-changing competencies required, dictate continuous learning and development if individuals and the profession are to better serve society.

The ASFP CFE program is mandatory for all members. Its goal is to:

- maintain currency of knowledge,
- advance knowledge and skills,
- encourage learning of new techniques,
- encourage broadening of knowledge in related areas,
- increase awareness of new developments and current issues,
- assist members in reviewing their knowledge of current literature and keep abreast of new opportunities to upgrade knowledge,
- stimulate individual self-assessment by providing standards for achievement, and
- give recognition to those who have successfully completed continuing education programs.

To meet the ASFP CE requirements, members must:

- complete 150 contact hours of continuing forestry education and professional development during a three-year period.
- distribute the hours appropriately within accepted categories of participation.
- maintain a "*Personal Activity Form*" as work is completed.
- enter hours in "Requested" column for each category.
- submit the "*Personal Activity Form*" to the ASFP registrar annually who will verify the hours assigned.

All members must submit their completed personal activity form once a year. Continuing education will be evaluated over a three-year period. Members not meeting continuing education contact hour requirements are required to submit a training plan that identifies how shortfalls will be met over the next 12 months. Training and continuing education required to meet shortfalls during the additional 12 month period will not count toward the next three-year period. For the phase-in period, continuing education activity over the last three years can be used.

All 150 contact hours may be obtained in Category 1, but participants are encouraged to distribute their activities.

No credit will be given for course work taken or presented as part of a formal degree program which is required for membership in the association. However, credits for graduate or post-graduate studies are recognized.

## **ASFP Continuing Education Categories**

### **Category 1**

#### **60 hours MINIMUM**

Organized course work or activities in forestry or forestry related subject matters such as silviculture, mensuration, forest pest management, habitat management, urban forestry, or forest policy. Included are seminars, short courses, and workshops conducted or sponsored by public or private organizations, as well as technical sessions of the ASFP, CIF/IFC or other RPF/RPFT meetings or conferences. Also included is organized course work or activities not specifically related to forestry but which are professionally enriching or directly benefit the individual in his or her present position. Examples include ASFP, CIF/IFC or other professional meetings, course work in computer science, managerial skills, public speaking and other. Credit accrues at the rate of one hour for each hour of actual contact. Unless otherwise warranted, three hours of tour or field session equal one contact hour. The CFE application must be accompanied by a course outline or program agenda for activities not previously approved by the ASFP or another RPF/RPFT association.

### **Category 2**

#### **90 hours MAXIMUM**

Attendance at business meetings of related organizations such as the ASFP, CIF/IFC or other RPF/RPFT associations, provincial forestry associations, conservation associations or forestry oriented trade association. Credits are granted at the rate of one hour for two hours of attendance. Technical sessions of these organizations would qualify in Category 1. Reading of publications or viewing audio visual presentations on technical forestry subjects also qualifies in Category 2. Only individual-held subscriptions constitute demonstrated participation in journal readings. Maximum credit hours per issue received and read vary by publication. Appendix 1 identifies individual journal credit hours.

